

## Connecting Your Laptop to the Projector

### Step One: Connecting the Video and Audio Cables

1. Before turning your laptop on, connect the provided VGA connector (shown bottom in picture) to your laptop.

**Note: For Mac laptops, you will need to provide your own VGA to DVI/mini DVI adapter. Such adapters may be purchased from [apple.com](http://apple.com).**

2. Next, plug the audio line-in cable (shown top in picture) into your computer's audio port. This port is usually labeled by a pair of headphones.

**Note: Use the volume buttons on the keypad in conjunction with the laptop volume controls in order to get the desired volume.**



### Step Two: Powering the Projector and Using It

1. To turn the projector on, simply press the **ON** button on the projector's keypad (pictured to the right), which is located on the adjacent wall. Once pressed, the **WAIT** for 30 seconds. You may use the controls again after this time.
2. Next, press the **LAPTOP** button on the keypad.
3. Some laptops require you to press the **FN**, or function key in conjunction with the F7 or F8 keys to project your image.
4. **When you are finished, power off your laptop before removing the cables. Finally, press the OFF button on the keypad to end your session.**



## Using the Computer with the Projector



1. First, turn the computer and monitor on. The computer tower is located on the teacher's desk. All the cables you need are already plugged in.
2. Then, press the **ON** button on the projector's keypad, which is located on the wall. After this, the WAIT button will blink for 30 seconds while the system is powering on.
3. Finally, once the **WAIT** button has stopped blinking, press the button on the keypad labeled **COMPUTER**. The same image on the computer's monitor will now be displayed by the projector as well.
4. **When you are finished with your session, be sure to press the OFF button on the keypad to turn the projector off.**

## Using Quick Media with the Projector

1. First, plug in whatever device you will be using to the audio, video, or s-video ports.
2. Next, turn the projector on by pressing the **ON** button on the keypad, which is located on the back adjacent wall. The **WAIT** button will then blink for 30 seconds before you can take further action.
3. Then, the **VIDEO** button on the keypad.
4. **When you are finished with your session, be sure to press the OFF button on the keypad to turn the projector off. You may then disconnect your media device.**

*Note: In most cases, cables are not provided. In such cases, you will have to provide your own.*

